**PROTECTION OF MINORS ONLINE TRAINING INSTRUCTIONS FOR NON-VU PERSONNEL**

To fulfill the training requirements as described in the Protection of Minors Policy for third parties who have not received training, The Vanderbilt Office of Risk and Insurance Management has endorsed the following online training offered by United Educators Insurance:

**PROTECTING CHILDREN: IDENTIFYING AND REPORTING SEXUAL MISCONDUCT**

The Module takes approximately one hour to complete, is web-based, and is provided at no cost.  The training can be accessed using the steps below:

### To register with United Educators' EduRisk site and access the training module, follow these steps:

1. Navigate to <https://learn.ue.org/1R5PI892748/VanderbiltProtectingChildren>
2. Set up an account (name and email address).
3. There are three courses available. For general prevention training, personnel should complete “**Protecting Children: Identifying and Reporting Sexual Misconduct**.” The “Shine a Light” training will NOT meet the compliance requirement. Additional training available, such as “Protecting Children: Hiring Staff Who Work With Minors” can be completed at the user’s discretion.
4. Completion will be recorded with Vanderbilt and you should have access to a course completion certificate after finishing.